

School of Saint Mary – K-8 Computer Teacher



Guided by the virtues of our Blessed Mother Mary, we form minds and hearts to glorify God and serve others.

Overview

The School of Saint Mary, in Tulsa, Oklahoma, is seeking a computer teacher for the 2026-2027 school year. The computer teacher is the primary instructor for all computer and technology classes for grades Kindergarten through eighth grade throughout the course of the year, planning and implementing lessons in accordance with the Diocesan standards in technology. The computer teacher maintains a productive learning environment in the classroom and also fulfills essential duties throughout the day as assigned.

This role may also include administrative duties managing the devices throughout the school building, troubleshooting problems that arise for teacher or student devices, utilizing the Technology budget to steward these devices properly, tracking inventory, and developing policies for responsible use of these devices.

The computer teacher is a minister of the faith in a technological context and candidates must show the capacity to demonstrate responsible and faithful use of technology as a means to further God's kingdom. The computer teacher must be willing to support the Mission of the School and model a love of Jesus and a commitment to exemplifying the ideals of the Church.

Term

Full-Time Employee

Key Responsibilities

- Teach computer classes for Kindergarten through eighth grade
- Maintain a positive and productive classroom environment for learning
- Maintain a safe computer environment and steward and maintain equipment in the computer lab
- Draft and submit lesson plans, maintain accurate records and communicate with parents
- Model professionalism and the Catholic faith
- Actively participate in professional development of the school and support the work of core content teachers
- Perform other duties as assigned

Qualifications

- Bachelor's Degree or Higher
- Teaching Experience preferred
- Teaching certification in the state of Oklahoma or equivalent preferred

About the Employer

The School of Saint Mary is located in Midtown Tulsa, Oklahoma, on the same campus as the Church of Saint Mary. The school was founded by the Felician Sisters in 1954 and has served the Catholic community of Tulsa ever since. The school is fully accredited by the Oklahoma Conference of Catholic Schools Accrediting Association, renewed June 2026. School of Saint Mary is a pre-K through eighth grade elementary school with 258 K-eighth students in the 2025-2026 academic year.

Send applications or inquiries to raymond.lewis@schoolofsaintmary.com